

ADMINISTERING MEDICINES TO STUDENTS

Medication may not be administered to students while at school unless such medicine is given to them by the school nurse acting under specific written request of the parent or guardian and under the written directive of the student's personal physician. When the school nurse is not present, a student who needs medication during the school day may be called to the office at the scheduled hour and reminded by the designated school employee to take the appropriate medication and dosage. This provision only applies when the nurse, physician and the parent agree that the student can self-administer. In addition, the student must be able to recognize the medicine that he/she is taking. No one but the school nurse, and those others listed in the medical administration plan acting within the above restriction, may give any medication to any student.

The school district shall, through the district nurse leader, register with the Dept. of Public Health and train personnel in the use of Epi-pens.

Following consultation with the school nurse, students who fall into the following exceptions may self-administer medications:

1. Students with asthma or other respiratory diseases may possess and administer prescription inhalers.
2. Students with cystic fibrosis may possess and administer prescription enzyme supplements.
3. Students with diabetes may possess and administer glucose monitoring tests and insulin delivery systems.

LEGAL REF.: M.G.L. 71:54B
Dept. of Public Health Regulations: 105 CMR 210.00

Adopted: September 10, 2007
Revised: July 28, 2009

Update on Administrating Medicines to Students
11/10/11

The School Committee Policy “Administering Medicines to Students” (attached) requires the following steps be taken when students need medication during school hours.

1. The student’s personal physician writes an order to give medications during the school day. The order should include:
 - Name of child
 - Name of medication
 - Dose
 - How it is given out
 - Time it is to be given
 - Why it is to be given
2. Written parent permission is also required.
3. Prescription medicine must be in the original container.
4. The following over the counter medications will be made available to students with an order from their personal physician and written permission from their parents – Tylenol, Advil and Tums.